Hackensack Meridian
School of Medicine

HMSOM Accreditation Executive Committee (AEC)

Purpose

The overarching purpose of the AEC is to monitor compliance with LCME, MSCHE and OSHE accreditation standards and foster a culture of continuous quality improvement across all operations of the Hackensack Meridian School of Medicine.

The committee will review and discuss data on the status of accreditation compliance and will identify standards and elements that are at risk and those that need to be monitored. The AEC will identify relevant individuals and groups to develop quality improvement initiatives related to accreditation standards/elements and ensure appropriate resources are available for their successful implementation. Chaired by the Director of Curriculum Outcomes Research, the committee will meet at least quarterly, and more frequently as needed.

Key Responsibilities

- Monitors compliance with all LCME, MSCHE, and OSHE accreditation standards.
- Identifies areas or elements at risk of non-compliance, in consultation with relevant subject matter experts.
- Initiates and tracks action plans by assigning responsibility to appropriate committees, offices, or individuals to ensure timely resolution of identified issues and closes the loop by tracking results.
- Reports findings, progress on action plans, and the overall accreditation readiness of the institution directly to the Dean's Ops committee and ultimately to the Dean's Executive Cabinet.

Committee Membership

- Director of Curriculum Outcomes Research (Co-Chair)
- Executive Director, Education and Operations Improvement (Co-Chair)
- Chief Operating Officer
- Vice Dean of Academic Affairs
- Director of Institutional Effectiveness and Assessment
- Chair of Faculty Assembly
- Senior medical student

The Institutional Effectiveness Specialist is a standing member of the committee.

The committee may invite other relevant individuals to meetings as needed, depending on the specific agenda topics and accreditation standards that are being discussed.